

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, NOVEMBER 21, 2016

Harold Haralson led in **prayer** and the **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 21st day of November 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Linda Atkins, Susan Burr, Bryant Rains, Bryan Jenkins, Rhiana Caldwell, Melinda Duke, Susan Reese, Teri Cox, John Roberts, Earl Cox, Denise Ellison, Todd Gibson and Laura Smith.

After the reading of the minutes of the Regular Meeting of November 14, 2016 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, to award to A' viands, LLC, as per bid summary and where low bid is not award there is an explanation for **Bid #SHE-1779** – One (1) Year Non-Encumbered Contract to provide Inmate Food, Laundry and Commissary Services for the Cleveland County Detention Center. The bid term will be from December 1, 2016 through November 30, 2017 with option to renew up to two (2) years on an annual basis.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

B. Items of Business:

Chairman Harold Haralson said that the following Items, No. 1 through No. 17 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following items:

1. **Contract** between Cleveland County and Diversified Benefit Services, Inc. for FSA Administration.
2. **Adoption** of the Cleveland County Flexible Benefit Plan.

3. **Accept Final Plat of Remington Addition:** Part of the Southwest Quarter (SW ¼) of Section Twenty (20), Township Ten (10) North, Range One (1) East of the Indian Meridian, an Addition to Cleveland County Oklahoma.
4. **Award** the low quote from Sun Construction Services, Inc. in the amount of \$17,143.00 to Remodel the existing Conference Room at 122 E. Eufaula, per Title 61, Sec. 102 & 103.
5. **Award** the low quote from Carpet Center in the amount of \$2,203.68 (includes overage) to install tile to match existing tile for the Election Board Office at 641 E. Robinson, Norman OK.
6. **Approve** the 2017 Cleveland County Payroll Schedule.
7. **Approve** 2017 Board of County Commissioner Regular Scheduled Meetings.
8. **Invoice** #38276 from EST, Inc. in the amount of \$9,100.00 for services on CDBG Projects 2, 3, and 10.
9. **Award** quote from Locke Supply in the amount of \$537.70 for lights and electrical supplies to be installed at 641 E Robinson, the Cleveland County Election Board per title 61, Sec. 102 & 103.
10. **Resolution** for declaring surplus and disposing of the following equipment from the Cleveland County Sheriff’s Office:
 - B617-0094, American Body Armor Bullet proof vest sn/08160663**
 - B617-0096, American Body Armor Bullet proof vest sn/08160669**
 - B617-0097, American Body Armor Bullet proof vest sn/08160667**
 - B617-0098, Extreme II Bullet proof vest sn/10224875/10224876**
 - B6170-099, Extreme II Bullet proof vest sn/10224877/10224878**
11. **Approval** of EPA Letter.
12. **Approval** of Allocation of Alcoholic Beverage Tax in the amount of \$36,994.64.
13. **Approval** of the October 2016 Monthly Reports of the following Officers:
 - a. Bryant Rains, Election Board
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. David Tinsley, County Assessor
 - e. Marilyn Williams, County Court Clerk
 - f. Joe Lester, County Sheriff
 - g. Keith Reed, County Health Department
14. **Approve the following Cash Fund Appropriations:**

a. Assessor Revolving Fund	\$	3.50
b. Bridge Capital Improvement Fund	\$	41.04
c. CDB Grant Disaster Recovery Fund	\$	53,000.00
d. County Bridge and Road Improvement Fund	\$	32,202.58
e. Commissioner Building Fund	\$	147.60

f. County Clerk Lien Fee Fund	\$ 3,637.30
g. County Clerk Preservation Fee Fund	\$ 30,878.40
h. Court Clerk Revolving Fund	\$ 10,123.00
i. DA Incarceration Costs Fund	\$ 309.04
j. Drug Court Revolving Fund Adult	\$ 970.17
k. Early Settlement Central Cleveland County Fund	\$ 1,011.00
l. Fairgrounds Fund	\$ 19,666.75
m. Health Fund	\$ 8,069.67
n. Highway Unrestricted Fund	\$ 415,834.61
o. Juvenile Drug Court Fund	\$ 200.00
p. STOP Violence Against Women Grant Fund	\$ 2,552.75
q. Sales Tax Fund	\$ 727,511.66
r. Sheriff Cleveland County Justice Center Fund	\$ 172,720.81
s. Sheriff Courthouse Security Service Fee Fund	\$ 3,423.42
t. Sheriff Federal Share Revenue Fund	\$ 6.86
u. Sheriff Jail Fund	\$ 4,107.79
v. Sheriff Revolving Fund	\$ 44,424.00
w. Sheriff Service Fee Fund	\$ 51,947.36
x. Treasurer Certification Fee Fund	\$ 5,060.00
y. Child Abuse Prevention Fund	\$ 77.38
z. Local Emergency Planning Committee Fund	\$ 1,000.00
aa. Sheriff Commissary Fund	\$ 27,483.07
bb. Sheriff Criminal Alien ASST Grant Fund	\$ 8,491.00
cc. Sheriff Justice Assistance Grant Fund	\$ 1,630.00

15. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #2:

17-2381-T2A	Eureka Water Company	\$ 750.00
17-2382-T2A	Edward’s Canvas, Inc.	\$ 1,500.00
17-2431-T2A	J & E Supply & Fastener Company, Inc.	\$ 1,000.00
17-2432-T2A	Inland Truck Parts Company	\$ 1,500.00
17-2433-T2A	Fastenal Industrial & Construction	\$ 1,500.00
17-2434-T2A	Bruckner’s Truck Sales, Inc.	\$ 2,000.00

District #3:

17-2419-T1C	Oklahoma Turnpike Authority	\$ 350.00
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Fairgrounds:

17-2428-FG2	Locke Supply Co.	\$ 1,000.00
17-2429-FG2	OneSource Managed Services	\$ 400.00
17-2435-FG2	Moore-Norman Overhead Door	\$ 1,000.00

Health Dept:

17-2444-MD2	Voss Lighting	\$ 500.00
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OSU Extension Center:

17-2414-E2	Don’s Mobil Lock Shop Inc.	\$ 300.00
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Sheriff:

17-2362-B2A	Spectro Wire & Cable, Inc.	\$ 300.00
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17-2363-B2A	Locke Supply Company	\$ 300.00
17-2364-CCJC2	Hobart Corporation	\$ 800.00
17-2365-CCJC1C	Global Prisoner Services	\$ 3,000.00
17-2366-B2A	Don’s Mobil Lock Shop, Inc.	\$ 300.00
17-2367-B2A	Candice Marie Gabriel	\$ 1,000.00
17-2369-CFBC2	Aramark Correctional Services	\$ 12,000.00
17-2370-CFBC2	Aramark Correctional Services	\$ 45,000.00
17-2374-B2A	Isolved HCM LLC	\$ 2,259.00
17-2375-B2A	Isolved HCM LLC	\$ 2,259.00
17-2377-CCJC2	Fred Collins	\$ 1,200.00

16. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

- 17-0018-D2
- 17-0387-B2A
- 17-1639-B2A

Highway

- 17-0076-T2A
- 17-0158-T2A
- 17-0930-T2A
- 17-1977-T2A

17. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

- a. General Fund \$ 741,449.96
- b. Highway Fund \$ 207,284.80
- c. Health Fund \$ 353,880.26
- d. Sheriff Service Fee Fund \$ 31,725.84
- e. Sheriff Revolving Fund \$ 54,223.11
- f. Sheriff Commissary Fund \$ 3,654.62
- g. Sheriff Jail Fund \$ 4,487.00
- h. Sheriff Cleve. Co. Justice Center Fund \$ 28,836.29
- i. County Clerk Preservation Fund \$ 6,042.84
- j. Drug Court Revolving Adult Fund \$ 2,400.00
- k. Fairgrounds Fund \$ 3,989.73

FY 15/16

- a. CDB Grant Disaster Recovery Fund \$ 216,000.00

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT DOCKET.

- C. There was no **new business** to come before the **Board** for discussion.
- D. Commissioner’s discussions about **County Business** related to wishing everyone a Happy Thanksgiving Holiday and a Happy Birthday to Commissioner Harold Haralson. Commissioner Rod Cleveland presented to the Board a data report received from ACOG on the frequent requested statistics for Cleveland County on population, Cleveland County Unincorporated Population, and Cleveland County Land area. (A copy of the report is attached hereto and made part of these minutes.)

- E. There were no **comments** made by the **Public**.
- F. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:05 pm. Rod Cleveland seconded the motion. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

Harold Haralson

Harold Haralson, Chairman

ATTEST:

Tammy Belinson

Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by:

Linda Atkins
Deputy County Clerk

